

APPLICATION FILLING AND SUBMISSION

1. REQUIRED DOCUMENTS

• **For All Candidates**

Attested photocopies of the following documents are required to be submitted by all the applicants:

- a) Degree, Diploma or Certificate of all the examinations on the basis of which admission is sought, that is, Matric/ S.S.C. or equivalent, IBCC "O" Level/ foreign qualification equivalence to S.S.C., Intermediate (Part-I), or Diploma of Associate Engineer (Part-I and Part-II), or B.Sc. Engineering Technology or equivalent (complete or 7 semesters result).
- b) Detailed Marks Certificates
- c) CNIC or B-Form issued by NADRA
- d) Domicile Certificate
- e) Certificate of passing additional Mathematics, if applicant has passed Intermediate (Pre-Medical)
- f) If you are claiming to be Hafiz-e-Quran, read clause "Credit for Hafiz-e-Quran" in the Prospectus carefully
- g) If you are claiming to be Sportsman, read Clause "Credit for Sports" of the Prospectus carefully
- h) If you are son/daughter of Armed Forces Personnel and are not seeking admission against the seats reserved for the province of your domicile but against the seats reserved for the province where your parent is posted, you have to submit in original certificate from the GOC or equivalent of the area about the place of your parent's posting

• **Additional Documents for Specific Categories**

Category M	Original certificate from the Registrar of the UET Lahore on prescribed Form-V and an undertaking of being unmarried on Form-VI
Category N	Attested photocopy of the relevant degree of applicant's father or mother
Category O	Attested photocopy of the degree issued by UET Lahore to applicant's father or mother
Category S & SI	Original certificate on prescribed Form F-VIII regarding parent's employment in a foreign country and a photocopy of his resident visa attested by the Pakistan embassy in that country. In case of an orphan applicant applying under this category, following additional documents are required: (1) Father's death certificate Issued by NADRA; (2) Proof of relationship with the guardian in the form of CNIC of all family members and NADRA Family Registration Certificate (FRC) highlighting the Family Tree structure of the applicant; (3) Copy of Nikahnama in case the guardian is the maternal uncle (Mamoo) of the applicant. <i>Scanned / faxed copy of employment certificate and visa shall not be entertained.</i>

• **For Punjab Domiciled Applicants Who Possess Qualifications from Outside Punjab**

Applicants for categories A1, A2, L, N, Q & R who have passed both the Secondary School Examination and the Higher Secondary School Examination from any Board of Intermediate and Secondary Education, not included in the Punjab province or Federal Capital Areas, Islamabad; OR, applicants for category I who passed their Diploma of Associate Engineer from a Board of Technical Education other than that of Punjab; OR, applicants for category P who have passed their B.Sc. Engineering Technology or equivalent degree other than the University of Engineering and Technology, Lahore, are required to submit the additional documents as prescribed below:

a) **Children of Government Servants**

If the parent of the applicant is a government servant who belongs to Punjab but is serving in any other province of Pakistan, then the parent should produce a certificate on Form -V from the head of his Department affirming that he is a permanent resident of the Punjab. It shall be necessary in such cases that the period of the applicant's study corresponds with the period of the posting of the parent in that province.

b) **Children of the Armed Forces Personnel**

In addition to the seats reserved for the category J, the children of the Armed Forces Personnel can apply for admission on basis of merit against seats reserved for their province of domicile or the seats reserved for the province in which their parent (the member of the Armed Forces) is posted. Thus, an applicant who is domiciled in Sindh but his parent is posted in Punjab can apply against seats reserved for Sindh or against seats reserved for Punjab. However, if he applies under category A1 or A2, he has to submit with his application a certificate from the GOC of the area regarding the place of his parent's posting.

c) **All other applicants must submit the following additional documents**

- i. An attested Photocopy of father's/mother's domicile certificate of the Punjab Province or the Federal Capital area, Islamabad
- ii. Documentary proof in the form of a certificate on Form -VI from the election officer of concerned area of the Punjab Province/Federal Capital Area, Islamabad to the effect that name of the applicant's father/mother appears in the electoral rolls
- iii. An attested photocopy of the relevant page of the electoral rolls on which the name of the father/mother of the applicant appears
- iv. An attested photocopy of the identity card of the applicant's father/mother
- v. An undertaking from the candidate on Form -VII

d) Applicant whose father is not alive

In case his father is not alive, and the above documents cannot be produced, the applicant should submit:

- i. Documentary proof of his father's death
- ii. Documentary evidence of his parent's immovable property in Punjab or Federal Capital Area, Islamabad

2. APPLICATION FEE

- a) The price of Prospectus and Application Form is of Rs. 400/-. The application processing and preference fee is Rs. 1100/-. Both are to be paid at the time of purchase of prospectus
- b) The application and verification fee once remitted shall not be refunded.

3. FILLING THE ONLINE APPLICATION FORM

- a) You can fill the admission application form by logging into <https://admission.uet.edu.pk>
- b) You will be asked to enter the following information:
 - Entry Test Roll Number
 - Date of Birth
 - CNIC Number
- c) On the next screen, you will see your personal information already entered while submitting the Entry Test Form. Here you will be required to enter your obtained and total marks in Intermediate. or equivalent examination based on which you are applying for admission.
- d) Next you will choose your preferences for programs/ disciplines, campuses and categories.
- e) Utmost care must be exercised while giving preferences. The following aspects must be kept in mind while filling the preferences:
 - ⚠ Preferences of disciplines, campuses and categories once chosen and submitted cannot be changed. Ineligible category will result in cancellation of the application.
 - ⚠ No request for freezing by a candidate, admitted in the lower preference discipline, would be entertained. The candidate will continue to be considered for movement into his/her higher preference in subsequent merit lists.
 - ⚠ Candidates must note that after the display of merit list, no application would be entertained for moving to a lower merit preference. Applications for moving into lower merit preference would only be accepted on-line from admitted candidates only, after the fourth and last merit list as per announced schedule.
- f) Print out this application form and attach all the documents as described in Declaration Form available in the prospectus. The application for admission is now complete.

4. APPLICATION SUBMISSION

The completed application will be submitted by the candidate or his representative at designated places in the university. The university official will give a receipt showing the list of preferences given by the candidate. Applications received via courier or post will NOT be entertained.

5. INCOMPLETE APPLICATIONS

APPLICATIONS WHICH ARE INCOMPLETE IN ANY RESPECT SHALL NOT BE ENTERTAINED. APPLICATION FORM, FEE AND THE DOCUMENTS SUBMITTED WITH IT SHALL NOT BE RETURNED ON ANY GROUND.