FILLING AND SUBMISSION OF APPLICATION FORM

1. **How to complete the online Application Form**
   a) You can fill the admission application form by logging into http://admission.uet.edu.pk
   b) You will fill the data as required.
   c) After completing the application, attach the declaration/check list form available in the prospectus along with your application and submit it with the copies of following documents:
      i. Declaration Form
      ii. Copy of the B.Sc. degree or provisional certificate.
      iii. Copy of the Detail Marks Certificate/ Transcript.
      iv. Copy of Pakistan Engineering Council (PEC)/ PCATP registration card, if required.
      v. Copy of domicile certificate.
      vi. Copy of CNIC

2. **Submission of Application**
   Applications will be submitted in the concerned department. Applications submitted by Courier/ Post will not be accepted.

ADDITIONAL INFORMATION

1. **TEST AND INTERVIEW FOR ADMISSION**
   Interviews and subject tests shall be held by the respective departments on dates specified by the departments. Separate interview shall be held for each specialization where applicable. The candidate must qualify the test and interview.

2. **ADMISSION ON MERIT**
   The admission will be granted on merit.

3. **ADMISSION OF FOREIGN CANDIDATES**
   The admission of foreign students will be made on the basis of the academic record of the candidate and the assessment of his scholarship made by the Board of Postgraduate Studies of the Department concerned. The Board of Postgraduate Studies may ask the candidate to appear for test and interview, if feasible.

4. **DETERMINATION OF MERIT**
   In order to determine the merit for admission, the marks obtained by a candidate in the test and interview will also be added to the academic marks obtained by him as given below:-

Academic (UG)	40 marks
Test	40 marks
Interview	20 marks

   Academic marks will be computed from the raw marks earned under annual system. In case of semester system, a CGPA of 2.5/4.0 will be converted to 60% and a CGPA of 4.0/4.0 will be converted to 90% and CGPAs falling in between will be interpolated linearly. Academic merit marks will be computed after this conversion.

5. **PRE-REQUISITE COURSES**
   Depending upon the number and nature of courses studied by an applicant at the undergraduate level, the candidate may be directed by the Chairman concerned to study and pass a certain number of pre-requisite courses at the undergraduate level before permission to attend the postgraduate classes.

6. **APPLICATION FEE**
   a) The price of Prospectus and Application Form is of Rs. 400/-. The application processing fee is Rs. 600/- for all postgraduate programs except Ph.D. Both are to be paid at the time of purchase of prospectus
   b) The application and processing fee once remitted shall not be refunded.
   c) Candidates wishing to apply for admission into more than one department will be required to pay Rs 1000/- as prospectus and processing fee for each. Thus, candidates applying to two departments will fill two applications forms and pay Rs. 2100/= (Rs. 1000/- with each application).

7. AGE LIMIT

There is no age restriction for admission to postgraduate degree programmes.

PROCEDURE FOR SELECTED CANDIDATES

1. Notification Of Selection

A list of selected candidates will be put up on the University notice boards and on the UET website "http://admission.uet.edu.pk" as well. Kindly note that no written offer letter would be dispatched to selected candidates. It is responsibility of the candidate to remain abreast with the status of admissions as available on the website and on the notice boards.

2. DEPOSITING OF DUES AND DOCUMENTS

Within the prescribed time, a selected candidate is required to pay the University dues and submit the following documents in all manners prescribed on the website in the office of the Deputy Registrar Students Section.

a) Paid Original Bank Challan as proof of payment of dues. Candidate must keep photocopies of this challan/documents for his/her own record and for submission to the department.

b) Six sets of photocopies of Domicile Certificate.

c) Original B.Sc. Degree/Provisional Certificate and Detail Marks Certificate/ Transcript alongwith six sets of photocopies of the same.

d) NOC from employer (if employed).

g) Six copies of the most recent passport size photograph

h) Two attested copies of CNIC.

i) Bio-data card Form-I duly completed in all respects.

j) Medical Certificate Form-II duly signed and stamped by Medical Practitioner registered with PMDC.

k) Undertaking (Sample Form –III) on a Rs. 100/- judicial paper duly completed.

3. RELAXATION IN TIME LIMIT

If a selected candidate is prevented by unavoidable circumstances from timely fulfillment of the requirements laid down in the above clause, then he should intimate the Convener Admission Committee about it within the prescribed time limit along with relevant documentary proof. The Convener Admission Committee may, at his discretion, grant relaxation in the time limit.

4. FORFEITURE OF RIGHT OF ADMISSION

a. A selected candidate who fails to fulfill the requirements laid down in the above clause within the prescribed time-limit shall forfeit his right of admission.

b. No candidate shall normally be admitted after 15 days from the beginning of the classes.

4. REGISTRATION IN THE DEPARTMENT

On fulfillments of the requirements mentioned above, the candidates admitted to applicable M.Sc, Masters, M.S. or M.Phil program shall report to the respective department. They will receive registration numbers from their department through University Learning Management System.